

SunRidge Educational Foundation
Meeting Minutes for **Monday, 6/20/16**

I. Roll Call

9:35am

Present: Mark, Robert, Nell, Cheryl

Absent: Gene, Hassanah

Guests: Kalen

II. Approval of minutes from 5/27/16: Robert/Cheryl 4/0

III. Approval of agenda: Add discussion about Auction office needs and district request regarding budget. Also change time and day of week on agenda. Mark/Robert 4/0

IV. Correspondence: Mark received new comprehensive liability certificate so that work on our two major summer projects can proceed.

Open Session: No one spoke

V. Business

1) Follow-up on Action Items

All action items were completed.

2) Funding allocations for 2015-16

-Hillside Landscaping Project

Robert reported on status of meetings/communications with Permaculture Artisans. They have prepared new proposals incorporating the concerns raised by Tess about erosion control. The Board discussed the importance of due diligence in assurances that the hillside work would not create erosion issues, and in taking the additional measures as needed. Having an erosion control specialist review the new plans was approved at the May Board meeting, and the plan is for his review to occur next week.

Moved and Approved: to spend up to \$2000 on additional water catchment and erosion control work as per plans. Mark/Nell 4/0

Cargo Net

Robert has been exploring and is waiting for quotes.

Kindergarten Project

Mark presented the proposed budget for the new kindergarten yards. The budget is \$69,000, which would bring the total of all costs for the project to \$240,000, within the amount of funds designated for the project.

Moved and Approved: to allocate up to \$69,000 for the outside/yard expenses of the new Kindergartens project. Cheryl/Robert 4/0

Hallway Bulletin Board Lazuring

The board discussed ways to improve the bulletin boards in the hallways. Nell proposed that some be lazured and using other ways (repair of torn pieces, trim, paint accents) to upgrade others.

Moved and Approved: to allocate up to \$1000 for repair and painting of hallway bulletin boards this summer. Mark/Robert 4/0

3) Fundraising for 2016-17

Auction: Robert reported on Amanda's progress. She is using historical data and records in making contacts. She has put in 10 hours thus far and contacted some businesses. Too early to see results as

she has just started, but Robert will be communicating with her regularly and will keep the board informed.

Pledge Program: Kalen provided the end of year pledge report by class. The final push was very successful and the annual school goal was met. Most classes met their 100% participation goal and/or their fair share goal. There is a need to continue the monthly “spotlight” email as well as other presentations to keep the community effort front and center. Kalen has scheduled a middle school meeting on September 20 and would like to see SEF board members there to speak about pledging.

Action: Add “How to talk about money in ways that engender good feelings” on the August agenda.

5) Budget

Mark provided a draft budget for 2016-17. The board reviewed the document and suggested some changes.

Action: *Mark will make changes in draft budget and bring back to August meeting for approval.*

Action: *Mark will go in to talk with Wells Fargo to get clarification about the fees on the SEF account debit card to see if there is a less expensive option.*

Action: *Robert will investigate the use of PayPal for our credit card payment option for pledges to address the problem we no have where users cannot go in themselves and update credit card information when they need to.*

Action: *Robert should be added as an authorized administrator with the credit card company in addition to Theresa.*

Added: **District Budget Request:** Kalen presented that the 2016-17 school budget is now projected as balanced without need for the Foundation rent subsidy. The district, however, is projecting SunRidge deficits for the 2017-18 and 2018-19 school years and is requesting that the Foundation contribute funding in these future years so no deficit is showing in the three-year projections they must submit to financing at SCOE. These deficits (\$25K and \$75K) are the result of increasing expenses and the district keeping enrollment flat for the next 3 years in these budget projections. The expectation, however, is that enrollment will increase due to the larger kindergartens and the graduation of our last small 8th grade in 2015-16. For this reason the board thought it best to wait and see what the actual enrollment is this coming year before considering any new funding commitments. There was also agreement that the Foundation should not be funding operational costs for the school on an ongoing basis.

Added: **Space for Auction:** the school would like to see the Auction office moved to a new location next year now that the school is acquiring additional rooms with REACH’s leave. The board discussed options including a portion of the portable that will be moved to the back parking lot, the computer room, and the end classroom at the southeast corner of the back wing. Curt’s office may also be available, but it would not be large enough for the holding of auction items. The Parent Council also needs space for storing of things for festivals and events.

Action: *Put SEF Auction space on August agenda.*

6) Set date and time for August meeting

The August meeting was scheduled for Wednesday, August 31, at 9:00am.

Meeting Adjourned at 11:30am