

SunRidge Educational Foundation
Meeting Minutes for **Friday, 4/27/18**

Meeting Location: **Library**

Roll Call

8:35am

I. Establishment of Quorum

Present: Dale, Robert, Willie, Cheryl, Hassanah, Gene,
Apologies: Nell, Francois
Guests: Kalen

II. Approval of minutes from 3/2/18 – Hassanah/Dale 5-0

III. Approval of agenda – Hassanah/Dale 5-0

IV. Correspondence: There was talk about having a meal together – Site Committee, Foundation, Charter Council, and Parent Council, Aides and Faculty, on Thursday, June 7th, 2018.

Open Session: **No one spoke.**

Public notice: Audience participation is welcome and encouraged. The President will recognize those members of the audience who wish to speak, and may set a time limit on each person's remarks if necessary. Usually the President will ask the audience for their remarks after individual Board members have had an opportunity to speak.

V. Business

1) Follow-up on Action Items

Quickbooks

Ongoing Action: **Hassanah** is still going through the cost and revenue categories in the system further to ensure better accuracy and help us determine suitable budgets for each category. Reports can then be reviewed each meeting and a new report will show the recent expenditures approved since the last meeting will be produced. We can add Costs Year-to-Date and Allocated Budget columns to the "Statement of Activity." This has been a complex task and the board is most appreciative that **Hassanah** has taken this on – thank you **Hassanah**!

Audible Monthly Charges

Action: **Robert** will check with Amber Risucci when the Audible charges will be refunded. The account is under the "Parent Council", so we'll need to present minutes / letterhead to permit ongoing management with Wells Fargo.

Apple Blossom Parade – We had a great turnout, many thanks to **Cheryl** for organizing and beautifully decorating the float and ordering the 2 banners for the float (~\$80 per banner to be funded by the SEF). ~30 students marched or rode the float, plus ~25 adults and there were seed packets decorated by Morningstar which were given to the crowd, and long garland/arrangement created by Nessa and 3rd grade for the float.

2) SEF Website

Still a work in progress.

Ongoing Action: **Heather** and **Nell** will have a coffee date.

Robert will look for more content and provide to **Heather**. **Robert** also mentioned that the site will include a list of SunRidge community business partners, including Permaculture Artisans, Sebastopol Time Bank, Emerisa Gardens, Papas and Pollo, Mombos, Harmony Farm Supply, among others.

3) Funding allocations for 2017-18

SEF Funded Projects completed so far this year: Middle school hallway lighting (both sides), kindergarten awning and drainage, track around field, new woodworking tools, woodworking roof (est. Summer completion), popups for schools events (14?).

Current Requests:

Popup shade structures – **Kalen** reported faculty was excited to hear we had enough for classes. **Willie** investigated a printing option, but it doubled the price. The good quality ones are \$200, and would cover orchestra, honored guests and shortcake servers. There is a need for 4 additional structures, motion to approve up to \$1000 for 4 additional pop-ups. **Approved Dale/Cheryl 6-0.**

Lighting and sound setup for gym / outside events – we are getting clarity on specific equipment recommendations from Baron, a breakdown of the costs and equipment types. Current estimates are about \$15,000 (10 for lights, 5 for sound). We are hoping to review and discuss the proposal at our next meeting and perhaps vote on proceeding or not in May.

Auction target(s) for 2018-19 – Still working to identify projects for next year's auction focus. Kitchen and outdoor amphitheater are leading contenders.

4) Fundraising, Funds and Revenue for 2017-18

Whole Foods Scrip / Amazon Smile

Deferred Action: **Cheryl** will look into getting on Whole Foods donation program list. Esther (Lakota's mom) is heading up the effort.

Grant Writing

Callie submitted a grant for irrigation on hillside - \$400, which has been approved! Thank you **Callie**.

Robert and **Dale** received a newsletter that listed many grant opportunities for the school. A member in the community, Willow Summer, is interested in paid summer work such as helping with grant writing. Next step for the SEF is identifying a list of improvements SunRidge needs/wants, projects that we can matchup with either time bank workers or Willow, or fund from other sources like Donors Choose.

Action: **Robert** will reply to Willow advising we do not have an immediate need for her services, but would value additional information from her regarding her experience and charge out rate.

SunRidge Alumni / Wider Community & Formulating the SunRidge Presentation to potential Benefactors

Action: **Robert** and **Dale** are meeting regularly to discuss an approach to apply this outreach to benefactors. **Kalen** provided the Charter Council last Wednesday evening with a summary of the financial future state vision for SunRidge and to seek their support and involvement. 2 members, **Rebecca Davenport** and **Deidra Warner**, expressed interested in meeting with **Dale** and **Robert** in the fall to pursue options further.

Other Opportunities

Action: **Hassanah** has talked with **Vanessa** about plant sale for May Faire and will speak with her again before the faire.

Pledge Update

Ongoing Action: **Nell** has facilitated the painting with the upper classes. 6th grade is painting. Hot Air Balloon and ship now finished and are up. They look great! Thank you **Nell, Willie** and **Solomon**!

Pledge is now tracking only slightly behind target this year as it received a boost this month. Just 70% of families are pledging however, which we've identified needs addressing. \$175K achieved YTD; \$225K is the goal - \$50K to go!

It was discussed whether it would be appropriate to give popsicles to all students in the last week of school if the school wide pledge target was met. The SEF agreed to fund the popsicles if the Faculty supports the proposal.

Action: **Kalen** will provide feedback to Robert and Hassanah.

Action: **Hassanah** will draft a flyer in preparation.

Ongoing Action: **Gene** and **Kalen** talked to 2nd/3rd/5th grade classes and they have increased pledges! One more talk is scheduled this year, and perhaps more in the Fall.

5) Sebastopol Time Bank and the SEF

The Time Bank had a meeting in our school library on April 11th promoting the program to new members and the use of our library earned the school time credits (amount to be determined). These credits can be exchanged to buy volunteer time from the STB community. **Gene** attended the meeting, and we are exploring options for using the hours, how we might earn more.

6) Site Committee Update / General Maintenance / School Lease Issues

The committee has been reviewing key projects over the next 3, 6 & 12+ months and will provide the SEF with sufficient notice where funding is anticipated. Beyond water catchment needs, the team has been reviewing how to best utilize the back playground as well as possible suitable sites for an outdoor classroom / amphitheater.

Current action is with **Kalen** to review the list of improvement projects with the faculty to validate priorities.

7) Reports on New Projects

Playground structures

Action: **Dale** has confirmed we are able to raise the monkey bars for middle school students, while still keeping it accessible for lower grades (measurements approved by RESIG). We're targeting summer for raising the basketball hoops.

8) Next Meeting / Close

May 25th at 8.30 in the library.