

**SunRidge Educational Foundation**  
Meeting Minutes for **Friday, 4/21/17**

**I. Roll Call 8:35am**

Present: Cheryl, Gene, Robert, Hassanah, Willie, Francois

Absent: Dale, Nell

Guests: Kalen

**II. Approval of minutes from 3/31/17:** Cheryl/Hassanah 5/0

**III. Approval of agenda:** Robert/Hassanah 5/0

**IV. Correspondence:** Request for Teacher Training Reimbursements – On Agenda

**Open Session:** No one spoke.

**V. Business**

**1) Follow-up on Action Items from Previous Meeting** – all on agenda today.

**New Action Items From This Meeting:**

**Action:** Willie to send out quote once he receives it from O'Rourke Electric and make test section if the other option is similar in cost. Cheryl will talk to Mark about the middle school lighting design to make a sample section.

**Action:** Willie, Dale and Hassanah to look at sample of track material at H&Ms owners' residence. Willie to call Craig at Summerfield to get information on their track.

**Action:** Robert and Dale will measure and make a sketch for the cargo net install to get quotes.

**Action:** Hassanah to update Reimbursement form and add form for Request for Payment.

**2) Reports on New Projects**

**Middle School hallway lighting:** Waiting for quote from O'Rourke Electric to add the same light fixtures in the empty sections of the center of the hallway. If the quote is not less than the rope lighting, then we'll proceed with installing a test section of about 20' to see how it looks before doing the whole west hallway. Willie will make the test section after getting the design from Mark. Kalen and Nell to review and approve first test section.

**Action:** Willie to send out quote once he receives it from O'Rourke Electric and make test section if the other option is similar in cost. Cheryl will talk to Mark about the middle school lighting design to make a sample section.

**Track around baseball field:** Waiting to see sample path before choosing material. Irrigation and drain will need to be moved during installation.

**Action:** Willie, Dale and Hassanah to look at sample of track material at H&Ms owners' residence. Willie to call Craig at Summerfield to get information on their track.

**Kindergarten Completion Status (Baffles):** Invoices paid for Kindergarten Play Structure and Yard - \$15k & \$28k. Robert and Kalen to check spreadsheet. Need to install baffles.

**Moved and Approved to allocate \$7k+ to install baffles in Dragonfly room. Robert/Gene 6/0**

#### **4) Funding Allocations for 2016-17**

##### **Cargo Net**

**Action:** Robert and Dale to measure and get quote for installation.

##### **Teacher Training**

Callie, Heather and Dayla requested funding for Summer teacher training.

**Action:** Hassanah to update Reimbursement form and add form for Request for Payment.

##### **Field Trip Funds – What has been used from the \$17k**

Field Trip Reserve approx \$9k

#### **4) Fundraising for 2016-17-18**

**Whole Foods Scrip/Amazon Smile – parent help? Defer to next meeting**

##### **Rummage sale to support Pledge Program**

**Moved and Approved to have parents hold a Rummage Sale to support Pledge Program.**

**Cheryl/Gene 6/0**

##### **7<sup>th</sup> Grade Truffle Sales next year**

**Class needs to fill out form for Request**

#### **5) SEF Website – Defer to next meeting.**

#### **6) Site Committee Update / General Maintenance Issues**

Need to address drainage issues in front of kindergarten rooms, Add 12' awning with sides, Create one shared woodworking space, Create hillside access, Add 2 sheds, Move existing shed to woodworking area. Gardening needs 10" pipe for drainage under the bridge, drip irrigation and plants for the hillside. Also wants to do rainwater catchment from the roof.

**Next Meeting is at 8:30am, Friday, May 19th. And Friday, June 16 at 9:00am**

**Meeting Adjourned at 10:40am**