

SunRidge Educational Foundation
Meeting Minutes for **Friday, 2/17/17**

I. Roll Call 8:30am

Present: Gene, Robert, Dale, Nell, Hassanah, Cheryl, Willie
Guests: Autumn, Francois, Kalen

II. Approval of minutes from 1/27/17 Nell/Dale, 5/0

III. Approval of agenda: Gene, Dale, 5/0

IV. Correspondence: Robert, spoke with our insurer about requirement for board to sign fed doc saying that insurance is outside California

Open Session: No one spoke.

V. Business

1) Follow-up on Action Items from Previous Meeting – all on agenda today.

New Action Items From This Meeting:

Action: Willie will call Michael for the lighting string.

Action: Cheryl will talk to Mark and create a drawing for the board.

Action: Board members to find and visit a track with the “brown path” material.

Action: All questions about the track will be sent to all board members to start an email thread. How will path interact with drain & irrigation? What is the permeability and longevity of the material? What long term maintenance is required? What edging material will be used? Where exactly will track be? Will we use a polymer?

Action: Kalen will find out who is going to build the loft.

Action: Robert to clarify whether the hard and soft surfaces are required for installation of the net. He will also find a contractor willing to install.

Action: Send out message with separate links to all sign up genius lists

Action: Autumn will make sure both lists are viewable and editable by the public.

Action: All board members to review handouts for agenda item at next meeting.

Action: Nell will go to Whole Foods to get training on how to re-fill the card and whether they would come train our parents.

Action: Robert will bring this concern to the attention of the site committee & Hassanah will discuss possible solutions with Kalen today.

Action: Hassanah & Robert to transfer the rest of the Wells Fargo funds to Redwood Credit Union

Action: SEF needs to decided whether to close Wells Fargo & Umqua bank accounts.

2) Reports on New Projects

Middle School hallway lighting: Cheryl requested that Willie may need to speak with Jonas about lighting options for middle school hallway. Nell mentioned email from Mark having description of lighting needs. Jonas is willing to consult about wood work but can't do the

actual work. We will wait and see what Willie painting will do, then decide whether to move forward with the lighting addition. Kalen is proposing that we possibly need a diagram so that the board understands the lighting proposal.

Action: Willie will call Michael for the lighting string.

Action: Cheryl will talk to Mark and create a drawing for the board.

Track around baseball field: \$12-15,000 range of costs. Hassanah mentioned that further research into Permaculture Artisans quote is needed b/c they did not quote enough gravel to complete the track. Nell proposed that we find a sample to check out of the dark brown track material proposed. The "brown path" may not need a bonding agent which is more appealing. There is concern about how the different materials handle the rain: drainage, puddling, etc. Irrigation moving will be done by Willie and may be several days of work for him depending on what it looks like when they unearth the pipes. Once proposal is completed we will go to the charter council and district for approval.

Action: Board members to find and visit a track with the "brown path" material.

Action: All questions about the track will be sent to all board members to start an email thread. How will path interact with drain & irrigation? What is the permeability and longevity of the material? What long term maintenance is required? What edging material will be used? Where exactly will track be? Will we use a polymer?

Kinder Loft:

Shawn Hector put together materials for a loft for Morning Star. It has since been decided that it would make more sense in the Dragonfly classroom. Request if for reimbursement for \$256 for materials that have been purchased. We are assuming that Shawn has the materials. Gene/Robert, 6/0.

Action: Kalen will find out who is going to build the loft.

3) Funding Allocations for 2016-17

Cargo Net

Robert was told that below net we will need a hard material, then soft material. Concrete, then something spongy is ideal. This is \$25K+ and is not an option. Kalen is proposing that we look at beautification of the play space in other ways. There seems to be an outside desire for creative play spaces for the children, not necessarily in the form of a cargo net. Dale advocates for the net b/c the hillside can then be played on without damage to the hillside. Erin from RESIG never said anything about needing to have hard and spongy materials below net. We still have to find someone willing to install the net b/c of the perceived liability that was raised by one installer.

Action: Robert to clarify whether the hard and soft surfaces are required for installation of the net. He will also find a contractor willing to install.

Woodworking Area Screens

Project moved to the Site committee.

Kim John Payne Event - \$4,000 was made and Foundation will be reimbursed for the loan. It was successful partly bc it had been several years.

5) Fundraising for 2016-17

Auction Update

Sign up genius revision may be needed. Many people did not see that there were several tabs in the sign up genius. Every class has a project and basket that they are working on. Robert & Cheryl met with Dawn, a first grade parent, and they came up with a marketing plan: 20 signs and more. Amanda has 10 hrs left for procurement. \$20-21K so far procured by her.

Action: Send out message with separate links to all sign up genius lists

Action: Autumn will make sure both lists are viewable and editable by the public.

Process for Approving Fundraisers

Action: All board members to review handouts for agenda item at next meeting.

8th Grade Raffle

They would like to pick up raffle under the guise of the foundation after the break. Foundation will provide a report about the fundraiser at the end of the year. If it works well, this may be something that future 8th grade classes will do.

Whole Foods Scrip

Mark was the point person in the past. Program should be relatively easy to run. There is a challenge associated with re-filling the card b/c Kalen has tried 3 times to re-fill unsuccessfully. No one is willing to take this on at this point so we will table it. We have made ~\$4,000/year in the past. We should add instructions on Amazon Smile & Whole Foods to the bulletin or website.

Action: Nell will go to Whole Foods to get training on how to re-fill the card and whether they would come train our parents.

5) SEF Website

Nell is offering to work with Heather on this project.

6) Accounts Update/Tax Submission

Robert & Hassanah will meet with Misty to create a monthly component of financial analysis in our meetings. It is important to note that we may not use SunRidge office supplies for SEF reimbursements and payments.

Action: Hassanah & Robert to transfer the rest of the Wells Fargo funds to Redwood Credit Union

Action: SEF needs to decide whether to close Wells Fargo & Umqua bank accounts.

7) Site Committee Update/General Maintenance Issues

The site committee consists of: Kalen, Robert, Willie, Vanessa, Mark Jenson, Ms. Kate, Lauren & Erik Ohlson. The committee is now just in its formation stage. The goal for next year is that they will identify projects that need to be done at the school, then they will go to the Charter Council for approval and the SEF for approval of funds. They are currently looking

at the garden, hillside project & Kindergarden.

Hassanah brought up the issue of the middle school bathrooms. She is concerned because the door is always open & there is a smell resulting in children choosing not to use the bathroom at school. She is also concerned about the rule of 40 students/toilet and SunRidge not being in compliance.

Action: Robert will bring this concern to the attention of the site committee & Hassanah will discuss possible solutions with Kalen today.

8) Next Meeting is at 8:30am, Friday, March 31st.

Meeting Adjourned at 10:25am