

SunRidge Educational Foundation
Meeting Minutes for Friday, 12/9/2016

I. Roll Call 9:05am

- A. Present: Robert, Cheryl, Nell, Gene
- B. Absent: Mark, Hassanah, Dale
- C. Guests: Willie, Kalen

II. Approval of minutes from 11/18/2016: Nell/Gene 4/0

III. Approval of agenda: Cheryl/Robert 4/0

IV. Correspondence: None reported

Open Session:

V. Business

- **Follow-up Action Items**

- Reviewed all and tabled track bid to January (Hassanah)

New Action Items From This Meeting:

- **Action:** Kalen will bring fundraising policy to Foundation meeting in January
- **Action:** Nell will make a flow chart
- **Action:** Still looking for a photo CD
- **Action:** Vote on term renewals for Robert and Cheryl/new member in January
- **Action:** Ask Mark to provide SEF members of a picture of revenue sources for SEF and how these flow to school, district, etc. for January meeting.
- **Action:** Communication to parents in January regarding Auction
- **Action:** Communication to Faculty in January regarding class projects- Robert will attend a faculty meeting

- **Board Insurance Renewal**

- Various additional options for coverage were discussed
- Moved to renew current insurance policy, (Gene/Cheryl 4/0)

- **Updating Board Member term renewals and terms**

- Terms: Agreed to 2 year terms
- Review and renew in June
- June 2017:
 - Gene
 - Mark
 - Hassanah
- June 2018
 - Nell

- Dale
 - June 2019

Robert & Cheryl will email a request for renewal for new terms to end in 2019.
- **Reports on New Projects**
 - 3 new signs were designed by Nell and are being produced
 - New rope lighting being proposed for middle school hallway
 - Nell will bring one of the lighting units for Willie and Kalen to look at. Kalen and Willie to consider feasibility. This will be held by Administration not Site Committee.
- **Funding allocations for 2016-17**
 - Cargo Net
 - Robert will clarify installation options, will purchase net with wooden frame
 - Other
 - Ask Mark to provide SEF members of a picture of revenue sources for SEF and how these flow to school, district, etc. for January meeting.
- **Fundraising for 2016-17**
 - Fund Reserve: Board notified when funds go below \$100K –able to dip below if needed, want to keep \$50K in reserve (Robert/Gene 4/0)
 - 2016-17 Auction Update
 - Amanda’s procurement efforts are resuming; have 50 items so far
 - Autumn is leading data entry efforts
 - Rosalie is researching sign-up genius
 - Raffles/Approving Fundraisers
 - Kalen will bring middle school fundraising policy to next meeting.
 - Kalen will discuss with Theresa the lag time for checks, can it be shortened?
- **SEF Website content suggestions**
 - Mark sent text
 - Robert met with Heather regarding website
 - **Action:** *Nell will make a flow chart*
 - **Action:** *Still looking for a photo CD*
- **Set Jan, Feb & Mar meeting dates**
 - Next Meeting is at 9:00am, Friday, January 27th.
 - February 17th
 - March 31st

Meeting Adjourned at 10:45 pm