

SunRidge Educational Foundation
Meeting Minutes for **Friday, 10/5/18**
Meeting Location: **SunRidge Library**

Roll Call

8:35am

I. Establishment of Quorum

Present: Cheryl, Hassanah, Gene, Robert, Willie, Dale, Nell

Apologies: Francois

Guests: Kalen, Judy

II. Approval of minutes from 8/30/18 – Gene/Nell 7-0

III. Approval of agenda – Gene/Cheryl 7-0

IV. Correspondence –

Judy, new parent of Cameron in 6th grade, was invited by Cheryl to join us as a visitor today and may be interested in joining as a permanent member sometime. Welcome Judy!

Open Session: **No one spoke.**

Public notice: Audience participation is welcome and encouraged. The President will recognize those members of the audience who wish to speak, and may set a time limit on each person's remarks if necessary. Usually the President will ask the audience for their remarks after individual Board members have had an opportunity to speak.

V. Business

1) Follow-up on Action Items

QuickBooks

Hassanah provided the updated July 2017 through June 2018 statements of financial activity and financial position reports. There are still a number of items to be checked in QuickBooks and questions to discuss with Misty.

Action: **Hassanah** has requested a meeting with to **Misty** which will be scheduled in November when Misty returns from leave.

Action: **Robert** will email to **Misty** the questions raised from the review in May and shall try to join the meeting requested by Hassanah.

Deferred action: To review our specific expenditure and potential revenue for 2018/19 in the November meeting along with answers to the questions to be discussed with **Misty**.

Ongoing Action: To review the format and items in the monthly or quarterly or yearly financial reports.

Accounts

Regarding UMPQUA account, motion to close the account due to inactivity (no longer being used for Whole Foods cards) - **Robert / Cheryl** passes 7-0.

Action: **Hassanah** will close the account and transfer the balance (@\$7,000) to the SEF Redwood Credit Union account. This will reduce the number of banks used by the SEF from 4 to 3. The intent is to get down to 2 banks (Exchange Bank, Redwood Credit Union).

Action: Robert will be closing Wells Fargo shares account because they charge us \$200 p.a. in “admin” fees. The new account will be with tastyworks; however the transfer requires a lot of paperwork.

2) SEF Website

Still a work in progress. Perhaps needing some more recent photos. Anonymous donor should be mentioned on splash page.

Nell suggested the site needs more content before developing the format further.

Ongoing Action: Robert will look for more content and provide to Heather Thurber.

3) Funding allocations for 2017-18

New Requests: None pending from Site Committee, Faculty or Charter Council

1. Math Specialist Stipend for 6/7/8 Class Teachers

In light of difficulty finding a qualified math teacher, Kalen brought forth that 6/7/8 teachers have taken on the additional responsibility, in the interim, for about 7 weeks (September through most of October) to teach math in those grades. \$630 (6th), \$840 (7th/8th). (\$2310 or \$2200). There was great discussion about supporting the teachers who responded to a challenge. **Motion approved:** An anonymous donor, with employer-matching fund, will provide money to the SEF to cover this stipend for our dedicated teachers. It will be mentioned in bulletin and website. **Moved; Cheryl/Nell Passed 7-0.**

Action: Kalen will, with input from the donor, submit an article for the bulletin recognizing this donation and the work the teachers have done.

2. Kalen submitted that Alex Volonts (Strings Teacher) is asking for 5 violins and 2 cellos – these instruments would be provided by Rick Concoff for \$1500 for 2 purposes; for loaning instruments to students whose families are not renting or buying, and those that forgot to bring their instruments for class. The \$1500 (+ tax) will cover;
- 5 violins with cases
 - 2 half sized cellos with cases

A quote from Rick Concoff has been received on which he has offered to provide the cellos and 1 violin at no charge.

Moved; Nell/Dale. Passed 7-0.

Action: Kalen will submit the invoice for payment to Hassanah.

Trailer – following discussion on this in our last meeting between the type of trailer best suited to field trips and one that can haul the tractor from Apple Blossom or Twin Hills, and the possibility that the district may also have a use for it, the SEF is discussed whether cost (and use) sharing with the district makes more sense.

Action: Francois and Willie will further investigate prices and specifications and shall determine the most appropriate trailer to buy.

Willie will ask district what their interest is in part-owning the trailer.

Lighting and sound setup for gym / outside events – **Baron** has verbally indicated the pricing will be approximately \$7500 for the lights (sound costs and equipment types to be determined), but as of 10/5 **Nell** has not yet received specific proposal (including whether it is portable-type equipment and/or cage protected for lights). If a proposal is received before our next meeting, **Nell** will email the board so we may decide to proceed or not. We would want RESIG to approve the equipment and installation before placing an order.

4) **Fundraising, Funds and Revenue for 2017-18**

Whole Foods Scrip / Amazon Smile

Cheryl looked into Whole Foods non-profit day and also Kids' Foundation. That sign-up is full this year.

Grant Writing

Dale had a grant expire on Donors Choose for juggling equipment which has not yet been funded. Flutes are on both John Jordan Teacher Wishes and also GoFundMe.

Jehanne (6th) secured a grant for poi at the end of the year last year. Sebastopol hardware granted us monies for gardening practical arts (kefir, kombucha, yogurt, supplies) – unsure of amount – **Vanessa** is investigating soon.

Dale wrote grant for juggling equipment from Sebastopol rotary club. From limited experience, local grants are getting funded.

Judy brought some information about a process around corporate matching funds – the question to ask employers is “what would you be interested in funding at our school?”

SunRidge Alumni / Wider Community & Formulating the SunRidge Presentation to potential Benefactors

Robert and **Dale** met with **Deidra Warner**, parent and Charter Council member, to begin the process of defining the financial future state vision for SunRidge and identify actions to find benefactors.

Judy suggested contacting Mark at the Rudolf Steiner Foundation Social Finance for information about funding and investments.

Action: **Robert** to set up call with Mark and provide feedback at the next SEF meeting.

Other Opportunities

Ongoing Action: **Hassanah** is talking with **Vanessa** about plant sales to help raise money at school events.

Pledge Update

Deferred to next meeting.

6) **Next Meeting / Close**

Friday, October 26 at 8.30am in the SunRidge library.