

**SunRidge School
Charter Council Meeting
Minutes for 9/13/16**

Call to Order: 6:07 p.m.

Present: Kalen, Laurie, Linda, Rudy, Elisabeth, Rebecca

Absent: Inna, Robert

Note taker: Theresa Thomasson

Guests: Dedra Warner

Quorum: yes

Approval of Agenda: Approved with addition of Item B.5, email policy Discussion/Action
Rebecca/Laurie 4/0

Correspondence:

Approval of Minutes for 8/18/16: Linda/Laurie 4/0

Open Session & Announcements: Rebecca (wearing parent hat) commented on the return of the Spanish Program. She had several questions about the program and the how it is being evaluated. Linda announced she is helping in Handwork at her granddaughter's school.

A) Review Action Items/Old Business

• Action items were completed with the exception of: nothing pending

Action – Kalen will check with Eric Premack @ CSDC regarding suggested changes.

Action – 2016-17 school year calendar is needed for CC binders.

Action – Kalen will check with Barbara regarding the need for an updated financial/business plan and will bring answer to next meeting.

B) Admin Report (hiring, site, homeschool, kindergartens, CAASPP, immunization)

Hiring – Michelle Pope has been hired for the Home School instructional assistant.

Site – Mark has stepped back as project manager for the kinder move. There are still some details to finalize. Many parents have been helping to keep the 3rd grade garden year move forward now that we do not have the Country Campus location.

Home School Program – A fence is being built and new tabletops are being constructed.

CAASPP – Kalen went through the document explaining how to interpret the scores. Kalen report that our superintendent at the TW board meeting mentioned the SR scores with high regard.

B.5) Email Policy Discussion/Action

The most recent draft of the proposed policy was discussed. It was noted that the correct forum for discussion and debate is the charter council and with the director. Use of the school directory vs. class email lists was clarified. There were suggestions for a few changes. Deidra will work with Kalen on the changes.

Action – The policy will be on the next agenda for approval.

C) Review MOU Expense Report from district

Kalen reviewed with the CC MOU charges for 2015-16 school year for district services. The district continues to waive 1% oversight fee. Also reviewed Special Ed. MOU. Note: the charges are an accounting of last years' expenses.

D) Garden program/Site Committee discussion

Kalen updated the CC on the search for a new Gardening teacher. 2 very strong candidates are being considered. 1 More demo lesson is being scheduled with each candidate.

Site Committee update: 3 separate groups are needed. 1) Kalen would like a committee to support the 3rd grade Farm/Garden year. 2) A group to meet approx. 3 times a year to hold the projects and events that are happening. This would not be a decision making body. Linda is interested in working on this committee. 3) A Site Development Committee that would look at parking, gardening, site, etc. This group should have representation from faculty, CC, Foundation and PC. Laurie is interested in working with Kalen on this.

E) Align CC calendar with responsibilities outlined in charter

Kalen provided an updated annual calendar. She noted that the September goals have been completed. Rebecca presented a list of CC responsibilities for review. This list was looked at in conjunction with calendar. Changes were suggested and made.

F) Set goals for school year (review last year's goals & committee work and look at Safe School Plan/LCAP)

Safe School Plan from 2015-16 needs to be reviewed and updated. Kalen noted the document has 2 main parts. She went through the areas needing updating. She noted the goals that will be continued. It is important to be responsive to survey results when setting goals for each component.

LCAP (Local Control Accountability Plan)

Kalen provided the document for a more detailed understanding of this mandated document. This also has a budget component due to state funding attached to the plan.

G) Charter Renewal work

Began going through the charter. Rebecca reminded the group they will work on the Identity portion as a group. Members could then choose an area of interest for individual work. Suggested pulling out the essential qualities of the Mission and Vision Statements for review. Members will work on the following:

Rebecca – Methods of measuring student progress, Employment.

Deidra – any section.

Linda – Dispute resolution process.

Rudy – What it means to be an educated person in the 21st century, faculty and Parent Council.

Elisabeth - High School and Home Study.

Action – For next meeting –CC members to read pages 13-20.

H) Update membership list, binders

Held over to next meeting

I) Director Evaluation update

TH superintendent has the evaluation forms to review.

J) Snack for next meeting provided by – Kalen and Rebecca

Meeting adjourned at 9:04pm

Respectfully submitted,
Theresa Thomasson