

**SunRidge School  
Charter Council Meeting  
Minutes for 4/25/17**

Call to Order: 6:10 p.m.

Present: Kalen, Laurie, Elisabeth, Deidra, Rebecca, Inna, Linda, Heather

Absent: Robert

Note taker: Theresa Thomasson

Guests:

**Quorum:** yes

**Approval of Agenda:** Approved Inna /Linda 7/0

**Correspondence:**

**Approval of Minutes for 3/14/17:** Deidra/Rebecca 7/0

**Open Session & Announcements:** Kalen and Elisabeth attended the 8<sup>th</sup> grade project presentations noted the 8<sup>th</sup> grade projects were amazing and very diverse.

**A) Review Action Items/Old Business**

Action items were completed with the exception of:

Charter Council Education diversity discussion (future agenda item –revisit this subject).

The PC is getting agendas out on time. They will work on providing minutes.

**B) Admin Report (enrollment, pledge, attendance, tardies, SUSD board meeting, CAASPP 5<sup>th</sup> Waiver, enrollment events)**

Pledge – Pledge is currently below the year-to-date goal. Kalen will be writing an article for the bulletin and pledge appeal letters. Several parents will be spearheading a rummage sale to raise money for pledge.

Suggestions: Phone bank of parents to call parents about pledge, quarterly statements for pledges.

Enrollment – There are 81 applicants for the grades for 2017-18 and 77 for kinder. We will be having the lottery soon.

Attendance & Tardies – Kalen discussed truancy letters and notifications. She has contacted several families about their attendance.

Hiring – Jana Lombardo will be the Morning Star kinder teacher, Jamie Morrisseau will be the 1<sup>st</sup> grade teacher. The 6<sup>th</sup> grade teacher still needs to be hired. The hiring committee for that position is Inna, Heather, Kalen, Rebecca and Dianne Namkung.

Aftercare update – Results of the Aftercare survey were shared. Deanna Kempthorne is willing to head the program. Kalen will meet with the superintendent for clear direction on what is needed to move forward.

8<sup>th</sup> grade projects – All 3 nights of presentation were wonderful. Very good individual representations of who the students are and who they are becoming.

**C) 2017-18 Calendar approval ACTION**

Motion to approve the 2017-18 School year calendar as presented.

Moved and approved: Heather/Deidra 7/0

**D) Site Committee report**

Kalen reported on her meeting with the kinder teachers and the Gardening teacher. The Foundation allocated an additional \$50,000 in November and invoices have now totaled \$51,000. Remaining priorities for the kinder teachers are: 1) mitigating water issue outside MS classroom main door, 2) two tool/storage sheds, 3) woodworking area with shade structure, 4) inside loft space for DF kinder.

Priorities for Gardening – Kalen gave a brief overview of what the gardening teacher has achieved. There have been many challenges – funding, gathering materials, planning, etc. Needs for the program is about supporting the teacher in the many areas in which she is involved.

**E) Director Evaluation process**

Rebecca shared a timeline regarding director evaluation process for members to have for their CC binders. Ideally the community rep is the best choice to compile the results. Discussion about some details of the timing. Elisabeth shared the 3 evaluation forms currently being used. She noted several changes to make them uniform where possible. Evaluation forms will go to faculty & admin., CC and superintendent.

*Action – Rebecca will bring process timeline to the next meeting.*

*Action – Elisabeth will email forms to everyone. Forms are due back by May 19 and are to be compiled by June 5<sup>th</sup>. Results to be reported at the June CC meeting.*

**F) 2017-18 Budget update**

Kalen reported THTA (teachers union) has concluded negotiations regarding pay raises. The business manager is recalculating salaries to update the basis of the budget. Kalen cannot report new details at this time. Items to be looked at and considered for the budget are paving the back parking area, Kim John Payne workshop, and kinder snack budget. Kalen thinks Spanish and Gardening will need to have their own budgets.

**G) New member outreach**

Elisabeth brought a list of potential new parent rep members for CC. Elisabeth will give names to Rebecca for making initial contact.

**H) School survey results report**

Kalen gave background on how the results are tallied and reported. This year the results were reported in pie chart form, last year bar graph form. Kalen brought a copy of the results to pass around to the group. She can provide a link to the results if anyone is interested.

Parent survey – 74 responses this year. Most categories were in the mid-80% range for yes & most of the time responses. Not so for “rigorous academic program”. Highest marks were for caring staff & admin. staff.

*Action – Kalen will bring analysis for the other surveys for the May meeting.*

Discussion and suggestions on how the results might be used to better support programs and the school.

Maybe inviting former students come and share their experiences and what they are doing now.

**I) School survey revision discussion**

CC broke into small groups to work on revising the current 5<sup>th</sup>, 7<sup>th</sup> and staff surveys. Good suggestions and discussion.

**J) Assign snack duty for May meeting**

Snack for next 2 meetings will be Potluck.

May meeting – May 23

June meeting – June 12

Meeting adjourned at 9:02pm.

Respectfully submitted,  
Theresa Thomasson