

**SunRidge School
Charter Council Meeting
Minutes for 12/19/17**

Call to Order: 6:00 p.m.

Present: Kalen, Linda, Elisabeth, Inna, Laurie

Absent: Heather, Rebecca, Deidra

Guests:

Note taker: Laurie McKenzie

Quorum: yes

Approval of agenda: Linda/Elisabeth 4/0

Correspondence:

Approval of minutes for 10/24/2017: Linda/Elisabeth 4/0

Open Session & Announcements: Elisabeth won't be able to attend the February, March and April meetings. The CC may want to change those dates. The next CC meeting is scheduled for Tuesday, January 30th.

A) Review Action Items/Old Business

All Action Items/ Old Business completed with the following:

Action – Deidra will connect with Erin to revise surveys.

Action – Kalen will follow up with Deidra about contacting Erin.

Action – Deidra will review Parent Rep section in Policies, Procedure and Protocols.

B) Admin Report (After Care, pledge, enrollment, winter events, carpet replacement CAASPP waiver)

After Care – Beginning January 17th After Care will include 1-3rd graders. The hours will be 12:30-5:30pm.

Kalen is working on budgeting. Deanna has been meeting with Rebekah every week as a mentor.

Pledge – Gene Gallock will attend parent meetings to talk about the need for pledge. Kalen sent thank-you notes to families that have been able to pledge for the whole year. Pledge has been lagging behind. We will need to work on getting the message out.

Attendance – Our absentee rate is higher than the other schools in the district.

CAASPP – Kalen will be checking with parents of 3rd and 4th graders about staying with paper/pencil testing format. Of 13 schools polled, only 2 are computer testing, grades 3rd-8th.

Carpet replacement – The office will be getting new carpet during the Winter Break. Sebastopol Union school district is not splitting the cost with us.

Enrollment – Our classroom-based and homeschool applications are currently being translated into Spanish.

Events – 11 people attended our first Walk Through the Grades. The Winter Spiral was beautiful, 7th/8th grade dance went well, and our Winter Assembly will be this Friday at noon. Parent Council will hold the Spring Fling on May 19th.

C) Review attrition log

Attrition Log for 2016-17 was presented. A total change of 16 students was noted.

D) Charter Council Education: Best Practices; Binder – Policy Updates

Will update binders at January meeting.

E) Revision of Charter Council member nomination process - ACTION

CC parent rep was not present at this meeting. This item will be revisited at the January meeting for action.

F) Graduation Policy - ACTION

60% completion of work is required for graduation.

Action – Kalen will check with Barbara and bring information to the January meeting.

G) Safe School Plan - report

The Safe School Plan goals include Safety Survey and Suicide Prevention training (January 25th for faculty).

Kalen reported that the emergency shed has been updated with supplies such as safe drinking water, food, dolly, etc. "Go Kits" are being created for each team that will include supplies. Kalen met with the fire chief and he

said this is a safe campus – not a lot of trees/power lines. Kalen will be contacting the police chief to get direction on creating a lock down plan. The P.A. system is working well and drills are going smoothly. Kalen will plan a drill for the spring with team leaders and then one that will include all faculty.

H) Annual Goals/LCAP Goal review - Discussion

The LCAP goals are tied in with funding. The Annual Survey results provide input for LCAP goals.

Tying long-term goals to LCAP – what can be combined?

How will literacy in each grade be addressed? Should a literacy goal be developed? The developmental range is quite large. The teachers will be discussing how to best to approach this question.

I) Assign snack duty for January meeting

Thank you, Laurie for offering to bring snack for the January meeting.

Next meeting: January 30th.

Meeting adjourned at 8:35pm

Respectfully submitted,
Laurie McKenzie