

SunRidge School
Charter Council Meeting
Minutes for 5/14/19

Call to order: 6:00pm

Present: Rebecca, Laurie, Curt, Jaime, Deidra, Inna, Brian, Johann

Guest: Kalen, Theresa

Note taker: Rebecca

Quorum: yes

Approval of agenda: Johann/Deidra/6/0

Correspondence: *none*

Approval of minutes for March meeting: Deidra/Curt/7/0

Approval of minutes for April meeting: Curt/Jaime/6/0 (*1 abstention due to absence*)

Open Session & Announcements: *none*

A) Review Action Items/Old Business

Deidra still needs to respond to correspondence from prospective parent discussed at April meeting.

B) Admin Report

Pledge – We are about \$26K behind where we should be. We discussed various reasons why this might be and some ideas for increasing participation.

Action: *Rebecca will ask Foundation members if they can make parent evening visits to update parents on fair share and participation goals.*

Action: *Kalen will bring pledge by grade stats to the next CC meeting.*

Enrollment – Home School enrollment is at 8 (though it looks like it will grow next year). Kindergarten and grades are holding steady.

Hiring – The search for a math/science teacher is in progress. We are looking for an administrative assistant, a middle-school aide, and a choir teacher. In addition, we will have an approximately 10-hour position for food service next year.

Maintenance – Willie is on an extended medical leave. We've been asking Jaime to take on more hours and will continue to do so into the summer.

AB1507 – The bill passed on May 13th, without language to grandfather in existing charter schools, but with amendments. One way in which this affects us is, when we next need to get our charter approved in 2022, we will have to go to Sebastopol Union first, to get their approval, because they own our site, and then have it approved by THUSD.

C) Director Evaluation – Deidra created a streamlined form that all can use. The deadline for completion is May 23rd. Johann moved to approve, all in favor.

Action: Deidra will create a google form for all stakeholders to use.

Action: Deidra will forward the form to CC members, Foundation, and Parent Council.

Action: Jaime will forward the form to faculty.

D) 8th Grade Trip Approval – Cristina has had a lack of communication from the company she wanted to work with and is starting to change her plans. We had a discussion about what is the essence and purpose of the trip and what would be lost when not using a facilitation company like Synergia. We have to balance this, though, with cost increases and decreasing parent contributions. Most agreed that it is ideal to have the students on a trip with young adults who can facilitate closure processes.

E) CC Faculty Representatives Discussion - Laurie is stepping down so we need two faculty members. Mark may be interested in joining. We talked about broadening the circle and asking some other staff whether they might like to serve.

F) Pledge – It's time for a big push. At this time of year, we are typically below our goal, but we are even further behind than we were last year. We need instructional aides and specialty teachers in part because class teachers need to have breaks in their day. Pledge pays for aides, specialty teachers, kindergarten food, and high-quality materials. It was mentioned that the lines to these programs could be communicated to parents very clearly with a graphic.

We have the highest pledge participation in kindergarten. Maybe sometime in 1st grade is a good time to do more parent education about the school's governance, processes, and pledge program.

Action: Rebecca will speak with Cheryl about the Foundation ensuring the company they are contracting with for processing monthly credit card pledges is communicating to people when their card expires.

G) 2019/2020 Budget Review and Approval – Most of the budget is the same as last year. Projected revenues and costs expected to be about the same. After Care is paying for itself. Barbara Bickford is negotiating on our behalf with SUSD to keep the rent increase to 1% (as opposed to a projected 2% increase currently in the budget). The budget does not yet include salary for a full-time math and science teacher or a raise being negotiated with the union. We do have money that could be used to increase teacher salaries in a couple of places. It takes \$22,000 to cover a blanket 1% raise for all employees. We can't approve it yet since too many numbers are still in flux.

Action: Look at budget again in June and potentially approve.

H) 2019/2020 Foundation Funding Requests

We won't know what our asks might need to be until we have a clearer picture of the budget.

Action: Revisit this item in June.

I) LCAP Discussion

The faculty and administration have decided to not bring Kim John Payne back for next year because they have enough to work with from his prior two years' trainings. This element of the LCAP will have to be amended.

J) 2019/20 Lunch Program

Starting next school year, we are required to offer one free or reduced-price meal per day to students who are eligible, and we will also make this meal available to all students. We are contracting with Revolution Foods to offer a snack. The 6th-grade hot lunch fundraiser is therefore unaffected and will remain in place for a lunch option two days per week. We talked about the potential benefits of making the meal a breakfast instead.

K) Snack duty for June — potluck

Meeting adjourned at 8:30pm

Respectfully submitted,

Rebecca Davenport