

**SunRidge School  
Charter Council Meeting  
Minutes for 2/28/18**

Call to Order: 6:06 p.m.

Present: Kalen, Linda, Elisabeth, Heather, Rebecca, Deidra, Laurie

Absent: Inna

Guests:

Note taker: Theresa Thomasson

**Quorum:** yes

**Approval of agenda:** Change Item J to “Review practice of lockdown” Deidra/Laurie 4/0

**Correspondence:** Kalen received a letter from some 6<sup>th</sup> grade boys requesting a mirror in the upper grades restroom.

**Approval of minutes for 12/19/2017:** Change to the minutes – Strike action Items from Old Business. Deidra/ Linda 4/0

**Open Session & Announcements:**

**A) Review Action Items/Old Business**

All Action Items/ Old Business completed with the following:

**B) Admin Report (pledge, enrollment, attendance, SARB, admin meeting, hiring)**

Pledge/enrollment – Pledge still not on track, but slowly catching up. While enrollment is strong, attendance has been low.

SARB – Kalen held a SARB contract meeting with a family and the county SARB coordinator. It was a very productive meeting with the family. There are 3 other families that she needs to meet with.

Hiring – We are posting for a Special Ed. position (closes March 9<sup>th</sup>). The Math and Physics position will be posted soon. The hiring committee needs to consist of 2 faculty members, 1 CC member and the director. There will be one for each of the positions posted. Deidra is able to be on either or both, Rebecca on the Math committee and Linda on the Special ed. committee.

Walk Through the Grades – We had our last Walk Through for the year and it was well attended. Kalen reported many great questions were asked.

**C) Site Report**

Kalen reported on the recent Site Committee meeting. The group has been meeting 2x per month. It was a very productive meeting. Projects were prioritized and a point person assigned to each project. Project projection was created for each project.

**D) 2018-19 Calendar**

3 calendar options were presented, with a summary, for discussion. There was discussion and suggestions. The faculty will discuss next.

**E) 2018-19 Budget planning**

Kale presented current 3-year budget projection information. Kalen explained various categories and expenditures. SunRidge has a healthy reserve in place.

**F) Graduation policy approval Action**

Final document was presented for approval. Motion to approve policy with changes as noted by Kalen: Linda/Heather 6/0 Approved

**G) 8<sup>th</sup> grade trip approval Action**

Heather reported on her research for a kayaking trip for her class' 8<sup>th</sup> grade trip next year. She is waiting to hear back from several groups.

*Action – Bring this item back next month.*

**H) Update binders with CC nomination process, charter, membership pages**

Updates to binders were provided.

**I) CC Membership planning**

Update of membership plans as follows – 2 new faculty reps, 2 new parent reps and 1 new community member are needed.

**J) LCAP/annual goals review and survey discussion**

**(This item tabled until next month)**

Discussion of practice of Lockdown

Kalen gave the CC a recap of the lockdown drill that was put into motion on Tuesday because of a threat that occurred at Analy High School.

**K) Review fundraising cycle**

Kalen provided a document about annual fundraising to be used as a planning guide each school year.

*Action – Kalen will bring updated planning calendars for CC members.*

**L) Best practices review**

**(This item tabled until next month)**

**M) May meeting date**

May's meeting will stay as is: Tuesday, May 15<sup>th</sup>.

**N) Assign snack duty for March meeting**

Rebecca will bring snacks. Thank you, Rebecca!

Meeting adjourned @ 8:55pm.

Respectfully submitted,

Theresa Thomasson