

SunRidge School
Charter Council Meeting
Minutes for 11/02/20

Call to order: 6:00pm

Present: Johann, Jehanne, Deidra, Jamie, Theresa, Curtis, Kalen

Absent: Brian, Sasha

Guests: None

Note taker: Johann

Quorum: yes

Approval of agenda: Johann/Jamie/6/0

Correspondence: None to discuss.

Approval of minutes for September 1, 2020 meeting: Deidra/Johann/5/0 (Curtis abstained)

Open Session & Announcements:

Jehanne announced a rose ceremony was planned for this Friday, November 6 for grades 1 and 8 and their families. The event will be accomplished with appropriate social distancing measures and has generated much excitement.

A) Review Action Items/Old Business

Jehanne reported she discussed the parent position we are seeking to fill on CC and, as yet, nobody has responded.

Deidra reported she will have Jehanne's binder to her by next meeting.

B) Admin Report

Kalen reported Willie is on medical leave until November 19, 2020 and Kalen is seeking temporary help to carry out Willie's duties in his absence. Although it is a part-time position, there is much to do.

We are still looking for a permanent 6th grade teacher. Kalen is looking at a couple of candidates who might potentially fill the need. There is also a possibility that our interim teacher is willing and able to stay on as long as distance learning remains.

Kalen would like to consider hiring one or more instructional aides to provide more teacher/admin support in distance learning.

Kalen informed CC of an update to the school website to include COVID related information.

Kalen is working on a pledge video with the Foundation. The Foundation is considering alternative revenue sources considering our current pledge short fall.

Theresa reported enrollment is hovering close to where we were last year, but there has been some attrition lately. SunRidge is currently seeking to add one child to kindergarten.

Theresa believes we can increase the commitment to pledge but does not believe we should expect to match numbers from last year.

C) Charter Council Membership

No additional leads were identified. Kalen brought names of two parents she believed might be interested in CC and suggested CC extend invitations.

Action Item: Deidra will invite Jana Lombardo and Leslie Wood to our next meeting.

D) Annual Policy Review

Kalen reported the need for a transgender policy. Sasha previously expressed interest in helping to develop this policy. Kalen suggested the policy be developed first at the faculty level and CC consider the policy later in the process.

Deidra suggested we might consider developing broader policies that are necessary and appropriate at the same time. Jamie suggested Live Oak could be a good resource as they have recently created their own policies.

Action Item: Kalen will reach out to Sasha to discuss formation of a transgender policy.

E) Enrollment Policy Review

Deidra asked if SunRidge currently provided applications in foreign languages. Kalen informed CC applications are offered in English and Spanish and translation services are offered in Spanish as needed. No additional concerns were identified.

F) Annual Attrition Log Review

Recent attrition includes students leaving for the homeschool option.

G) Discuss Hybrid Model/Surveys

CC discussed the results of the recent survey. Deidra suggested additional surveys might be helpful to better understand responses as we prepare for school to re-open. CC considered a phased approach to re-opening in which K-3rd Grade would return first to give the younger children an opportunity to become familiar with the new format prior to bringing all children back on campus.

Kalen reports we still have money available to address needs related to distance learning. Kalen is in the process of identifying any technology needs the faculty may have. The money might also be used to hire additional instructional support.

H) Discuss/address major issues

a. Planning charter renewal

Kalen and Deidra reported being able to attend the webinar concerning charter renewal considerations. Johann reported being unable to join the webinar due to zoom discrepancies/technological difficulties. Deidra learned there is much to consider in the renewal process. Kalen asked if Johann, Curtis and/or Deidra were interested in participating actively in the renewal process. Johann and Curtis expressed interest and it was suggested Brian might also be able to contribute. The process will be discussed in more detail at our next meeting.

Action Item: Kalen will contact Susanne at CSDC to ask about resources.

b. Diversity statement

The idea of SunRidge drafting and adopting a diversity statement was discussed. Kalen suggested it would be helpful to form a committee to consider a diversity statement and make recommendations to CC. It was agreed this item would be put back on the agenda for further discussion.

Action Item: Kalen will provide sample statements.

c. Community forum

Kalen requested input on how the community forum might be improved/developed as a channel for parent input and involvement.

d. Expectations document

Deidra and Jehanne have not yet been able to meet to discuss the expectation document. Deidra committed to bringing the expectation documents to our next meeting.

Action Item: Deidra will bring expectation documents to our next meeting.

Our meetings will be held regularly on the first Monday of every month at 6:00 p.m. with exceptions as needed. Our next meeting will be Monday December 7.

Meeting adjourned at 9:00pm

Respectfully submitted,

Johann Hall